

CSC MINUTES

Name: FNT CEC Middle College of Denver **Title:** CSC Meeting **Date:** September 23rd, 2009

Present: Domonic Martinez, Art Padilla, Bernadette Aragon, Lynda Freund, Jan Tester, Mike Todd, Stephanie Reynoso, Cathy Vigil, Mari Skora, Madda Evenson

Absent: Scott Gallegos

Visitors: none

CSC Facilitator: Domonic Martinez

What Happened & How

Welcome to CSC members/introductions – Meeting started at 4:00 p.m., and each member did a brief introduction.

May 2009 Minutes – Minutes were approved.

Discuss future CSC meeting dates:

The group decided to meet the third Thursday of each month, at 4:00 p.m., unless there's a need to meet at a different date. The dates are as follows:

- October 13th (as an exception due to SIP's deadline)
- November 19th
- December 17th
- January 21st
- February 18th
- March 18th
- April 15th
- May 20th

Principal's Plan 2009/2010:

- Mr. Martinez explained that his vision and mission for CEC is to keep working in strengthening the academic areas and expand career classes. He would like to keep both of these parallel into growing towards the 21st century careers (engineering, natural resources, etc.)
- Mr. Martinez would like to expand CEC, try to build a bigger budget, and in order to accomplish this, he will need the support from the school community to get more money into building those resources into CEC. He would like to work into adding more rather than eliminating any elements that are already in place at CEC.
- Mr. Martinez also mentioned that the CSC community needs to support into solidifying partnerships with community members so students can do internships while continuing their education at CEC.
- Find financial support for natural and renewal energy career/resources that can be provided to our students.
- Give balance between middle college and careers. Understand what college is – the path to get into a career.
- Provide options and opportunities for our students when they leave CEC/CCD.
- How to serve our students? Solidifying also partnerships with other high schools in order to bring more students into our career classes
- Work 1:1 with HS principals so their schedules are built including CEC as an option for students that would like to pursue their career classes at our school.
- Develop a marketing budget for promoting CEC to DPS community. Find ways to market in social networks to promote the school, i.e. Facebook, Twitter, internet based options. We need to sale what CEC is
- Mr. Martinez also mentioned that business this year is as planned. His administrative team is organized, and he is working on communication at all levels (teacher to teacher, admin to teacher, teacher to admin).
- Mr. Martinez is working on team building

- Working in developing trust within the staff
- Being unique – our mission is to bring the school and the community to work together
- Provide afternoon or evening opportunities to our students
- Bring industry/community to work with CEC students after school
- College/career classes for students at no charge or with a minimum charge
- Academic extension – college credit
- CCD proposed to rebuild NHS west wing. Mr. Martinez would like to propose expanding an additional wing at CEC
- Facilities can help CCD to offer classes at night while CEC would use these classrooms to provide new career classes during the day.
- Being able to expand partnerships for Middle College
- Help our students be able to get into college classes after their Sophomore year
- Freshmen students – explore more options by the end of their Freshman year. Rotate them through three classes so they can experience as many as six classes and know more about what career path they would like to pursue.
- Other members of CSC commented on the issues we would encounter with rotating students since it could bring some problems.
- A suggestion offered was to organize career fairs for new students
- Another suggestion was to have Summer Career Academy for a week or two

Other business:

Parent meetings – CEC needs to find ways to communicate with parents in a more effective way when it comes to parent meetings. CEC will start:

- Mailing flyers directly to parents
- Use the Infinite Campus dialer
- Send a monthly newsletter in English and Spanish
- Start English classes for parents in a near future

CSC support to Principal – Mr. Martinez asked the group to:

- Bring solutions to issues/problems being presented
- Help cross the board on how to create partnerships with community. One way would be to involve career’s advisory committees to provide materials, financial aid, etc.
- Provide support to Principal in educating him about what CEC is/was, maybe get alumni community to participate

Determine facilitator for next meeting:

- Cathy Vigil

Determine agenda for next meeting:

- School Improvement Plan (SIP) review – Mr. Martinez will provide a copy of SIP for review
- School Performance Framework (SPF) – Mr. Martinez provided a brief explanation of the SPF that is being developed for CEC.

The meeting was adjourned at 5:30 p.m.

Reviewed by: _____
Domonic Martinez, Principal

DM/me