

## CSC MINUTES

**Name:** FNT CEC Middle College of Denver      **Title:** CSC Meeting      **Date:** January 21<sup>st</sup>, 2010

**Present:** Domonic Martinez, Art Padilla, Mike Todd, Mari Skora, Lynda Freund, Madda Evenson, Jan Tester

**Absent:** Stephanie Reynoso, Scott Gallegos, Bernadette Aragon, Cathy Vigil

**Visitors:** \_\_\_\_\_

**CSC Facilitator:** Mari Skora

### *What Happened & How*

**December 2009 Minutes** – Minutes were approved.

#### **Budget/Staffing for 2010/2011:**

- Budget will be given to schools on February 5<sup>th</sup>, 2010 and will have to be approved by CSC during a budget approval meeting. CSC will determine if budget is OK as presented or if any changes are necessary.
- If budget cuts are more than expected, Admin team will suffer cuts first. Depending on how many positions available, Admin team would have to re-interview for the job.
- Depending on cuts, it will also be determined how to expand and offer other CTE classes
- CSC will brainstorm various budget scenarios
- Admin will work on teaching scenarios that can referred to depending on percentage of cuts
- Budget cuts have been confirmed by Superintendent Boasberg during a staff meeting at CEC.
- Based on cuts some areas might be changing, i.e. Principal and/or Assistant Principal might handle discipline, CEC might hire a PM security guard for preschool coverage, dual certification may be required for core classes, use Title I money to cover some of the shortage.
- Mr. Martinez explained that traditionally every school pays average per teacher around 62K, cost for a traditional school in 09/10 is 66K (including benefits). With budget cuts and because CEC is considered a department, we pay actuals – no average.
- Some CTE teachers are DCTA so they are paid as traditional teachers and others are Protech who have been frozen salary speaking.
- In order to be dual certified, teachers would have to complete certain requirements from CDE.
- For budget purposes, Admin will check CTE programs' numbers/enrollment
- Scenarios will be developed for all areas of CEC by CSC
- Budget at CEC will cover sick, personal leaves as of 2010/2011 when teachers take time off
- When teachers have good attendance, proposal from Principal is to reward them
- Class coverage – create a pool of coverage where classes would combine.
- Mr. Martinez discussed the importance of a better parent communication system through possible parent liaison.
- Next school year, Admin will work in consistency when approaching students and classes
- CSC considers that a minimum of two APs should be at CEC – but other options can be discussed.
- Build responsibilities for next year so they are clear to all staff/develop an efficiency matrix
- Multiple Pathways schools will be developed for HS drop-outs so they can receive those credits needed for graduation.
- There's a thought about expanding CEC careers at satellite locations – add two CTE classes at JFK for next school year. Intro classes rather than regular ones (i.e. construction and welding)
- Satellite classes will be an option for students to explore careers
- Satellite classes would provide 10 credits rather than 15
- Extra instructors would be needed to teach those classes – or CEC instructors might be able to cover both.
- Satellite classes will have a separate budget that will not impact CEC's budget
- There might be an AP that would oversee satellite schools.

- CEC would be the “finishing” school for career classes.

**NHS partnership:**

- District is proposing an option to expand CTE classes in areas available through North’s campus.
- Middle college piece to be strengthened by both schools
- Rotation in schedule so both campus’ students can attend CCD and rotate on Fridays.
- Improve NHS’s image with CEC’s help

**Additional Business:**

- Budget approval meeting date to be determined after budget is received
- Antwan Wilson’s visit in February to discuss Principal’s position at CEC.
- Come up with budget cut scenarios – maybe programs will be willing to give up money-wise

**Determine facilitator for next meeting:**

- Domonic Martinez

**Determine agenda for next meeting:**

- Budget and staffing for 2010/2011

The meeting was adjourned at 6:00 p.m.

Reviewed by: \_\_\_\_\_  
*Domonic Martinez, Principal*

DM/me