

## CSC MINUTES

**Name:** FNT CEC Middle College of Denver      **Title:** CSC Meeting      **Date:** December 17<sup>th</sup>, 2009

**Present:** Domonic Martinez, Art Padilla, Mike Todd, Cathy Vigil, Mari Skora, Lynda Freund, Mada Evenson, Jan Tester

**Absent:** Stephanie Reynoso, Scott Gallegos, Bernadette Aragon

**Visitors:** Cheri Wright

**CSC Facilitator:** Cathy Vigil

### *What Happened & How*

**October 2009 Minutes** – Minutes were approved.

#### **Graduation:**

- Ms. Cheri Wright explained student and parent surveys regarding graduation.
- So far only two surveys from parents have been received
- Students need to provide more feedback regarding graduation
- Questions were explained to committee
- Graduation will take place at the Ritchie Arena (DU) on Monday, May 17<sup>th</sup>.
- A certain amount of tickets will be provided to each Senior. Additional tickets will be sold for \$5.00 each.
- Student speeches will be tried-out and if more than one is good, they will all have the opportunity to do a time-based speech.
- The checkout process for students will be reviewed and make it more efficient.
- College credits towards graduation – if student's college credits are to be paid, students will be able to walk.
- Individual calls to parents will be done to let them know if a student has to pay for his or her classes
- In January we will have to address college credits via letter to all parents so they are aware of the situation

#### **Schedule – second semester:**

- New schedule has been developed for second semester so students have a longer block of class so they can work with teachers on a more efficient level
- Students will have blocked schedules (blue day, gold day). Grades 11 and 12 will keep same schedule as last semester – changes will only affect 9<sup>th</sup> and 10<sup>th</sup> graders
- Intervention classes will be included in blocks
- Accuplacer will help determine level in which students are ready for their college classes.
- Two-year requirement for foreign language course can be covered in one year if they are taking a four year college class

#### **Staffing/Budget:**

- Due to budget cuts for 2010/2011 and the 24 to 30 million dollar shortfall in District budget because of state money not being provided, cuts will happen in all schools. Range will be between 2% and 10%. If 10%, \$400,000 would be cut from CEC's budget. Since CEC's budget is funded through the District, CEC could be facing personnel cuts.
- Mr. Martinez mentioned that those cuts could happen at an Administrative level
- Classes will be evaluated and it will be determined which classes will be affected by short enrollment
- One Assistant Principal might be cut off from budget
- Principal's effort will be to protect teachers and if cuts happen, teaching staff will be last.
- Some positions will be reviewed based on CEC needs

**North HS/CEC Middle College partnership:**

- Our partnership with North HS Middle College might be affected. More information will be provided as conversations on Admin level continue.
- Parents and students should be given the opportunity to be at CEC
- If partnership is dissolved, CEC will try to absorb those students but in order to do it, some requirements will have to be in place (i.e. attendance, grades, GPA, career teacher letters of recommendation, etc.) so it is know that students are taking their classes seriously.
- If dissolution happens, letters will be sent on a timely manner – communication with parents will be imperative so they are informed and they can be provided with different solutions.
- If dissolution happens, NHS staff could be transferred into CEC to support absorbing students that were at NHS.
- If partnership doesn't happen, it will affect how CCD will be shared
- CSC group supports Mr. Martinez's compromise in absorbing students based on criteria so they can be at CEC.
- Middle College rule about not having more than 400 students (national recommendation) will be reviewed.
- Students will be evaluated too regarding grades and performance for next school year.

**Infinite Campus Dialer:**

- District dialer about student failing assignments should be reviewed
- Support system for students that are failing is being set up in place by CEC for next semester
- Parent portal will be reminded to parents and students to keep track of assignments, attendance, etc.

**Additional Business:**

- Interim Principal status – Instructional Superintendent will be scheduling meeting with CSC to determine the Principal Advisory Committee and if there's a decision about hiring a principal or instating Mr. Martinez as the formal principal at CEC.

**Determine facilitator for next meeting:**

- Mike Todd

**Determine agenda for next meeting:**

- Principal's survey – results
- Graduation/check-out

The meeting was adjourned at 6:00 p.m.

Reviewed by: \_\_\_\_\_  
*Domonic Martinez, Principal*

DM/me