

CSC MINUTES

Name: FNT CEC Middle College of Denver **Title:** CSC Meeting **Date:** February 11, 2010

Present: Domonic Martinez, Art Padilla, Mike Todd, Mari Skora, Lynda Freund, Madda Evenson, Jan Tester, Bernadette Aragon, Stephani Reynoso, Scott Gallegos

Absent: Cathy Vigil

Visitors: _____

CSC Facilitator: Domonic Martinez/Chairman: Bernadette Aragon

What Happened & How

January 2010 Minutes – Minutes were approved.

Budget/Staffing for 2010/2011:

- Mr. Martinez provided copy of budget and various staffing scenarios to CSC members. He started meeting explaining general expenses and how is that they are being reflected in our 2010/2011 school budget. He also gave examples of what is covered by expense budget. PSEO will need at minimum \$150,000 - \$200,000.
- Our budget cuts reflect approximately \$160,000 cut and an additional \$172,496 cut from funding.
- Per January's budget recommendations, possible cuts are APs, clerical, computer support, English, Budget, student advisor, two career classes can be affected by budget cuts. Photography class being affected since CTE requirements does not consider photography as a career class; it is now part of Arts. Paraprofessional in Auto, two academic classes not being reposted for next school year due to teacher retiring and the other not being budgeted.
- Mr. Martinez also explained every single line of the staff additions and how is that they would impact our school activities.
- Mr. Martinez also explained how that is a draft of the schedule would look with those staffing changes in place. Based on teachers' voting for next school year, teachers will be teaching six core classes with no more than two preps – with class sizes not to exceed 25 students per class.
- Some teachers and some departments may have to be dual credentialed due to our small size and lack of resources found in traditional and larger schools.
- In building job offers will take place for those positions that require dual certification or where RIBs will occur.
- Two CTE classes have been requested thru District funds – not CEC funds – so we can start new career programs at the school. We are expecting an answer from the Instructional Superintendent's office regarding this.
- NHS/CEC partnership needs more strengthening. The Middle College partnership needs an Administrator in a full time schedule so program can be supported 100% by NHS.
- Our current AP is being shared in three campuses and AP needs support.
- 2009/2010 budget didn't reflect all the programs and college classes/expenses that we are currently experiencing.
- Photo class will become part of Arts curricula
- Through CTE office we are applying for a Nano Technology career option for CEC – would be a 3 to 4 year commitment.
- Expanding CTE classes in other high schools – District is asking to expand career classes at other schools that might have the space and accommodations to develop some of the career classes that are currently running at CEC. One example would be the Construction Trades class with a Protech specialist (hourly) that can go and work with students in exploring this career program while attending their HS. JFK would be funding materials. Instructors will have to come up with a schedule that can work for both campuses so classes are not affected when instructor is at the other school/location.
- Protech specialists being hired will work in multiple classrooms.

- Auto Body program will be moving to NHS tentatively for fall 2011. Money will be provided by District to cover upgrading of building/area where Auto Body will be moved to.
- Assistant Principals - one will be kept for 2010/2011
- Supervisory responsibilities will be shared between Principal, Assistant Principal and Administrative Assistant so all areas are covered and supervised and all needs are taken care of.
- Responsibilities will be split among those people staying as part of Admin team/support staff.
- Mr. Martinez mentioned a few ideas to bring more money for activities related to students, i.e. sponsored dinner/lunch activities as a community (fundraising, grants, etc.)
- Also, CSC committee proposed to expand options for students to travel to other locations other than MCNC. Create a committee where applications are submitted and committee decides where money will be used for students to travel with either academic or career class.

Additional Business:

- JFK – check how satellite program is going to work and affect CEC career classes
- Protect the integrity of programs at CEC if other programs would open at different locations
- Start with Construction Trades to see if it grows and then expand with other career classes. These programs will be offered to Freshman and Sophomore students only.
- Construction syllabus will have to be reviewed and modified so students are not affected by instructor’s absence.
- In the future, CTE office would fund satellite program 100%
- Staffing timeline: approval from budget office, approval from HR office. Principal will start one-on-one meetings; principal will start in-building interviews ASAP.

CSC committee approved budget presented by Mr. Martinez. Chairman, Bernadette Aragon, signed Budget Approval form representing CSC members.

Determine facilitator for next meeting:

- TBD

Determine agenda for next meeting:

- Principal’s position at CEC – Instructional Superintendent Antwan Wilson

The meeting was adjourned at 7:16 p.m.

Reviewed by: _____
Domonic Martinez, Principal

DM/me